



Non-Employee Job Description

Clinical Assistant – Surgical Assistant

Role and Scope:

Clinical accountabilities allow the individual to provide basic patient care activities and assist in surgery under the supervision of the sponsoring dentist/surgeon who has been accorded privileges to provide such care and who has ultimate responsibility for the patient's care. The practitioner shall not function outside this scope of practice.

Essential Job Functions:

General:

- Under the direct supervision of the surgeon, performs surgical assistant duties during surgical procedures.
 - Assists the surgical team with timely and accurate preparation of room based on individualized patient needs by utilizing the physician preference card.
 - Maintains sterile technique during surgical procedures.
 - Demonstrates principles of safe positioning of surgical patients.
 - Provides visualization of the operative site during operative procedures.
 - Demonstrates appropriate techniques to assist surgeon in maintaining hemostasis.
 - Demonstrates the appropriate techniques to assist with closure of body planes.
 - Expedites the operative procedure by anticipating the needs of the surgeon.
 - Performs other technical functions as required.
 - Assists in providing a safe environment by adhering to hospital policies and procedures.
- Maintains a sterile field during procedures. Ensures adherence to the sterile field by applying principles of aseptic technique.
 - Complies with established personal protective equipment requirements necessary for protection against exposure to blood, body fluids, chemicals and disinfectants.
 - Identifies and uses all appropriate methods related to sterilization and disinfection to prepare instruments, supplies, and equipment needed for surgical procedures.
 - Follows a cleaning and decontamination process guideline of contaminants in operating room suite.
 - Properly disposed of used or unused instruments and supplies.
 - Organizes equipment, instruments, and supplies on sterile field.
- Effectively utilizes resources such as supplies and equipment. Plans work and completes job responsibilities in an efficient and productive manner.
 - Avoids supply waste.
 - Demonstrates proper use of instruments, supplies, equipment and facility and takes personal responsibility to report problems to department leaders

Additional: _____

Minimum Qualifications:

Knowledge/Education	N/A
Experience	Employed by a member of the Medical Staff
Licensure, Registration, Certification	N/A

I have read the above job description. I understand that I may not function outside the scope of the job description above and must function under the supervision of my sponsoring physician.

Clinical Assistant Signature

Date

Sponsoring Physicians Statement

I have read the above job description. The Surgical Assistant is employed, contracted or sponsored by me to function in this capacity. I verify he/she is able to competently perform the tasks listed in this job description.

Signature of Employing/Sponsoring Physician

Date

Printed Name of Employing/Sponsoring Physician